Kitchen Prep BEO

The Bennett Wedding

2027-06-12 / The Willow House / Garden Ballroom
Coordinator: Isabel Rivera

GUEST COUNTS

Guaranteed guests: 146 | Minimum guests: 130

RUN OF SHOW

16:30 | Vendor load-in and final room check
17:30 | Cocktail reception on the terrace
18:30 | Guests seated and welcome toast
19:15 | Three-course dinner service
20:30 | Cake cutting and first dance

PREP QUANTITIES AND ALLERGY TAGS

Starter | Heirloom Tomato Burrata
Prep quantity: 140
Allergy / dietary tags: Milk, vegetarian

Main | Herb-Roasted Short Rib
Prep quantity: 121
Allergy / dietary tags: Celery

Main | Wild Mushroom Risotto
Prep quantity: 25
Allergy / dietary tags: Vegetarian, milk

Dessert | Vanilla Bean Wedding Cake
Prep quantity: 140
Allergy / dietary tags: Wheat, egg, milk

Beverage | House Wine & Beer Package
Prep quantity: 140
Allergy / dietary tags: Alcohol, sulfites

Confirm each allergy with the kitchen and check cross-contact before service.

ROOM SETUP AND AV

Setup: Fourteen rounds of ten. Maintain a clear aisle from the terrace doors to the head table.
AV: Two wireless handheld microphones at the lectern. Confirm DJ line check at 16:45.